

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD

MEETING MINUTES

March 27, 2026

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St., Frankfort, KY 40601 via Teams and in the Mayo-Underwood Conference room 259SW.

MEMBERS PRESENT

Kirsti Singer
Nicole Newsom
Jared Dillow
Jennifer Pollard
Jennifer Tucker

DPL STAFF PRESENT

Niki Sharp, Board Administrator
Jennifer Wolsing, Board Counsel
Chasity Wray Administrative Specialist III
Jeff Bardroff Administrative Supervisor

MEMBERS ABSENT

Jonathan Keefe
Jessica Vance Morgan

GUEST

Chelcie Day
Cassandra Walden
Jeremy Evans

CALL TO ORDER

Kirst Singer called the meeting to order at 10:05am

APPROVAL OF MINUTES

The board reviewed the meeting minutes from the February 27, 2026 board meeting. Jennifer Pollard made the motion to approve the meeting minutes; Jennifer Tucker seconded the motion and carried the motion.

FINANCIAL STATEMENT

The board reviewed the financial statements for February 2026 with no additional questions.

DPL REPORT

Jeff Bardroff stated there was nothing at this time for a DPL update.

LEGAL COUNSEL

Working hard on the regulations and have a regulations meeting scheduled for Monday.

OLD BUSINESS

No BACB letter has been posted.

NEW BUSINESS

Kirsti Singer stated that she had attended the BACB convention. Kirsti stated that we are leading in the licensure boards, a good few of the boards have run into hiccups with the board's regulations and statutes. Kirsti stated that she is proud of the KY board and thinks that we are doing very well with keeping up with regulations and setting a good standard. Discussion of AI and working with on how the regulations will work with AI in practice.

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (895) active licenses: (847) active behavior analysts; (20) active assistant behavior analysts with (2) being Active-Active Not Eligible to Practice; (24) active licensed temporary behavior analysts with (1) being Active-Active Not Eligible to Practice, (6) temporary licensed assistant behavior analyst.

SUPERVISION COMPLIANCE REPORT

DM, KD, and MH send a certified letter to the credential holder before moving on towards a board complaint. Motion was made by Jennifer Pollard and second was Jennifer Tucker

Discussion of putting on form 1 needing confirmation that they are in good standing with their lesser credential.

SK send a board complaint a motion was made by Jennifer Pollard and a second was Jennifer Tucker.

APPLICATIONS COMMITTEE REPORT

The Application Committee reviewed 21 applications and made a recommendation to approved 10 applications and deferred 10. The application Committee made a motion to approve the applications committee's recommendations; Jennifer Tucker seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

None

TRAVEL & PER DIEM

A motion was made by Jennifer Pollard to approve travel and per diem for all members attending the March 27, 2026 meeting. Nicole Newsome seconded the motion and the motion carried.

Jennifer Pollard 3/26, 3/6

Nicole Newsome 3/26

Jessika Vance Morgan 3/26

Kirsti Singer 3/3, 3/6, 3/13, 3/14, 3/19

NEXT MEETING

The next scheduled board meeting will take place on Friday, April 24, 2026, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

ADJOURN

Jennifer Pollard made a motion to adjourn at 10:38 a.m. having no further items of discussion.

Nicole Newsome seconded the motion and the motion carried.